

TERMS & CONDITIONS

Room Rental Fees

Full ANZAC Room	Holds up to 45p	\$300	AV equipment
Half ANZAC Room	Holds up to 16p	\$200	AV equipment
Half ANZAC Room	Holds up to 16p	\$150	NO AV equipment
Small 1/2 Pandanus Room	Seated at tables 30p // Theatre Style 50p	\$300	AV equipment
Large 1/2 Pandanus Room	Seated at tables 80p // Theatre Style 100p	\$400	NO AV equipment
Full PANDANUS Room	Seated at tables 130p // Theatre Style 180p	\$700	AV equipment

Room Hire includes use of equipment (TV, DVD, PA system, whiteboard) Free WIFI for all bookings. Digital Projector and 2m x 1.8m pull down Screen in Full Pandanus, Sm 1/2 Pandanus & Anzac Room.

Confirmation Deposit Policy

All bookings are considered tentative until such time as a deposit has been made. A standard deposit fee of \$100 is required to secure the event. This amount is deducted from your final account.

Cancellation Policy

Cancellation 4 months prior to an event will incur no penalty & a full refund of all monies paid will be given. Cancellation less than 1 months prior to the event will forfeit all monies paid as a deposit.

Confirmation of Details

Confirmation of Catering details (Menu, times etc) to be finalised three weeks prior to a Function.
Confirmation of Bar details one week prior to Function unless a special Wine is required, in which case three weeks notice is to be given.
Confirmation of catering numbers and floor plan must be confirmed 4 days prior to the event. This number will become the minimum for billing purposes. Payment for the Function is to be made the day prior to the event, unless prior arrangement has been made with Management. We accept cash, credit card, Eftpos or Direct Deposit.

Children

Children 13 years and over attending a function where a served A la carte Or Buffet Menu is being served are charged full price. For Children under 13 years of age attending a function, if they are eating from the function Menu they are charged at 1/2 price, or can order from a Children's Menu at a reduced cost.

Costs

All pricing details to be agreed and confirmed with Function Co-ordinator and Head Chef.

Responsibility:

1. The patron assumes responsibility for any damage caused by any guests, invitees or other people attending the function, whether in the function rooms or other part of the club.
 2. General cleaning is included in the room hire cost but additional charges may be payable if the function results in needs above and beyond normal cleaning practices.
 3. The Byron Bay Services Club will take all necessary care but will not accept responsibility for damage or loss to any client's property before, during or after a function.
 4. The organiser is responsible for the orderly manner and conduct of the function in full compliances with the rules and House Policies of the Byron Bay Services Club and all applicable laws. We reserve the right to intervene if a function activities are considered illegal, noisy or offensive.
- The Byron Bay Services Club reserves the right to refuse the service of alcohol to any guests it considers to be under age, intoxicated or behaving in an offensive manner.

Club Policy

It is the policy of this Club that No Food or Beverages be brought onto Club Premises, with the exception of a Wedding, Birthday or Special Occasion Cake and a Special Toasting Wine (which will incur a corkage fee). All amplified Music to cease at 11.30pm.
Bar closing times by arrangement.
Prices subject to change without notice.
Strictly no takeaway alcohol sales after 10pm, 7 days a week.

Due to Health Authority Regulations, Leftover food is NOT to be taken off the premises.

